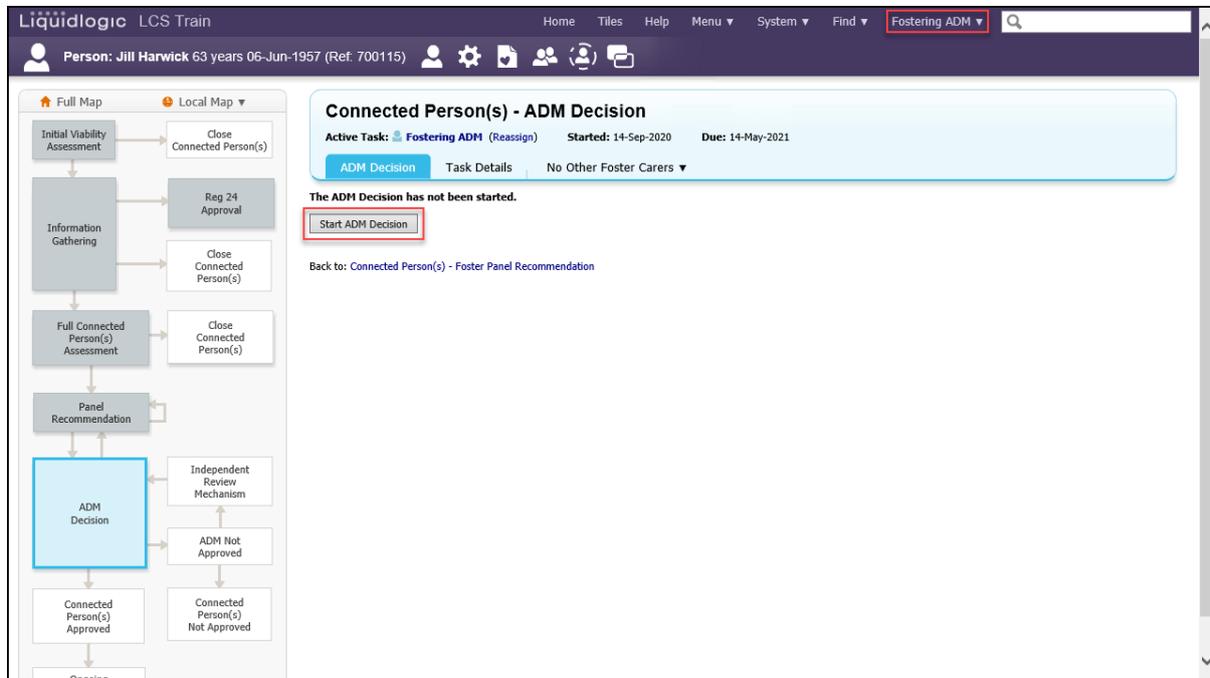


ADM Decision Form

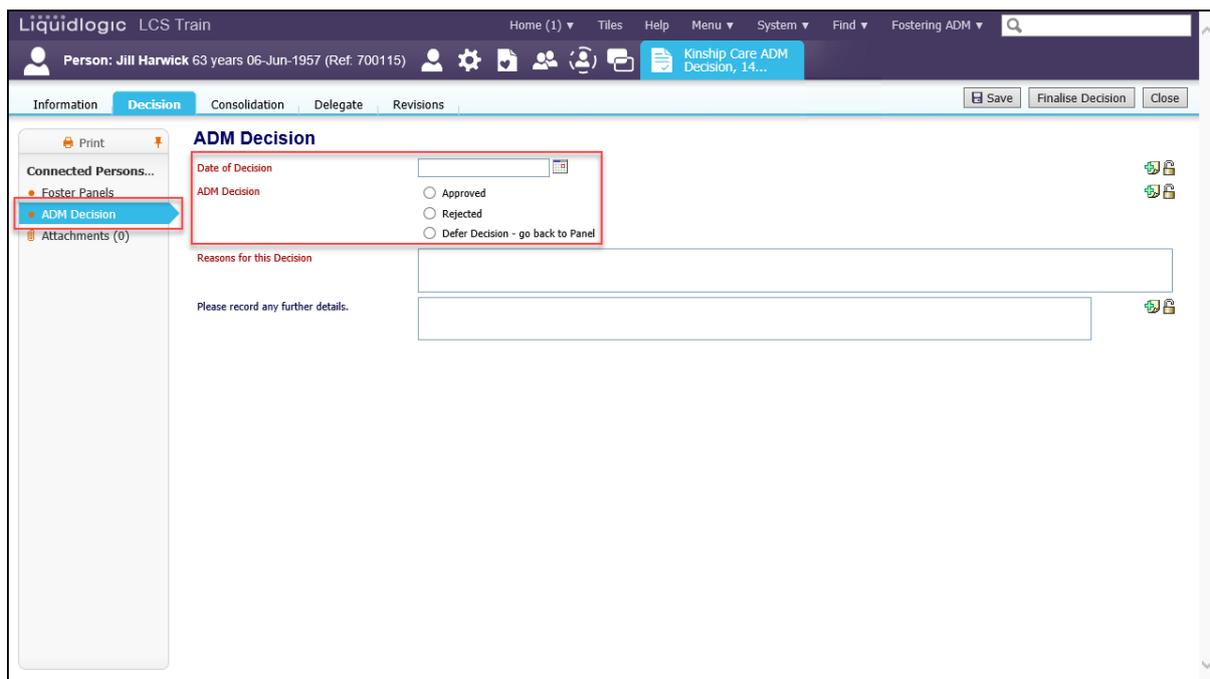
The ADM Decision stage is part of the approval process of a new Kinship Carer. The Fostering ADM make the final decision following the Fostering Panel's recommendation that the case should be approved.

To start the task as the Fostering ADM you would Click 'Start ADM Decision'.



Now you can click 'ADM Decision' in the menu to go straight to the ADM Decision page where you can record the date and your decision.

You can either approve the case, reject it, or send it back to Panel for further discussion.



Recording that you approve the case by clicking the 'Approved' button creates another section where you can record the type of approval and select the kinship child.

You can open the drop down list to select the approval type by clicking the 'Type' field.

Granting approval with conditions means that the kinship carer is being approved for a period of time, for example, if something is outstanding but not preventing them from fulfilling their role.

It would later have to go back to Panel for them to be fully approved once the outstanding action is complete.

There's also an option for if the kinship carer has resigned or retired since the Panel. You can also choose to grant Full Approval.

The screenshot shows the 'ADM Decision' form in the Liquidlogic LCS Train system. The form is for a person named Jill Harwick, 63 years old, born on 06-Jun-1957. The decision is dated 15-Sep-2020. The 'Approved' radio button is selected. The 'Type' dropdown menu is open, showing three options: 'F and F Carer - Approval with Conditions', 'F and F Carer - Full Approval', and 'F and F Carer - Resigned / Retired'. Below this is a table for 'Selected Kinship Child' with one entry for Peter Martin, a 9-year-old male living at 7 Fremont Drive, Dudley, DY1 2UX. The 'Adult?' checkbox is ticked.

Adult?	Person Type	Forename	Surname	Gender	Age	Date of Birth	Address
<input checked="" type="checkbox"/>	Child	Peter	Martin	Male	9 years	27-Feb-2011	7 Fremont Drive, Dudley, DY1 2UX

You can tick either one of the tick boxes on the table to select the kinship child.

Once the page is complete, you can finalise your decision.

ADM Decision

Date of Decision: 15-Sep-2020

ADM Decision: Approved
 Rejected
 Defer Decision - go back to Panel

Reasons for this Decision: Reason

Please record any further details.

Approval

Type: F and F Carer - Full Approval

Start Date: The Approval will start from the Date of Decision (recorded above)

Selected Kinship Child

Adult?	Person Type	Forename	Surname	Gender	Age	Date of Birth	Address
<input checked="" type="checkbox"/>	Child	Peter	Martin	Male	9 years	27-Feb-2011	7 Fremont Drive, Dudley, DY1 2UX

▶ Select Kinship Child

Assessment Approvals

List is empty

You are then taken straight to the 'Connected Person(s) – Approved' stage, which is assigned to Fostering Panel Admin.

Connected Person(s) - Approved

Reason: Reason

Active Task: Fostering Panel Admin Pickup Started: 15-Sep-2020 Due: Today

Communication for ADM Decision on 15-Sep-2020

Important Dates following ADM Decision

ADM Decision Date: 15-Sep-2020
Date foster carer verbally informed of ADM Decision
Date Letter Sent

▶ Update Important Dates following ADM Decision

Back to: Connected Person(s) - ADM Decision

Now as the Fostering Panel Admin, you would be informing the Kinship Carer candidate of the ADM decision, both verbally and via a letter, so you need to record the date of these here.

You could now update the carer details by clicking the 'Update Carer Details' link.

The screenshot shows the 'Connected Person(s) - Approved' task in the Liquidlogic LCS Train system. The user is Jill Harwick, 63 years old, born 06-Jun-1957 (Ref: 700115). The task is 'Fostering Panel (Reassign)' with a start date of 15-Sep-2020 and a due date of 'Today'. The 'Update Communication for ADM Decision on 15-Sep-2020' section includes 'Important Dates following ADM Decision' with fields for 'Date foster carer verbally informed of ADM Decision' and 'Date Letter Sent', both set to 15-Sep-2020. The 'Foster Carer Details' section shows 'Date Registered' as 15-Sep-2020, 'Local Authority' as 'Current Local Authority', and 'Address' as '4 Wilmot Gardens, Dudley, DY1 2RP'. The 'Allowed Children' section has fields for 'Age From', 'Age To', 'Gender', and 'Allowed Number of Children'. A red box highlights the 'Update Carer Details' button, and an arrow points to it from the 'Allowed Children' section.

The future kinship carer's responsible authority is Dudley, the current local authority, which has pulled through from a previous record.

They are becoming a kinship carer under Dudley's provision, so you should record this using the 'Default Placement Provider' field to select 'PR1 – Own provision by LA'.

The screenshot shows the 'Update Foster Carer: Jill Harwick' form. The 'Carer Details' section includes 'Person: Jill Harwick', 'Address: 4 Wilmot Gardens, Dudley, DY1 2RP', 'Postcode: DY1 2RP', 'Training Email', 'Responsible Authority: Current Local Authority', and 'Default Placement Location'. The 'Allowed Children' section includes 'Age From', 'Age To', 'Gender', and 'Allowed Number of Children'. A dropdown menu for 'Default Placement Location' is open, showing options: 'PR0 - Parents or other person with parental responsibility', 'PR1 - Own provision by LA', 'PR2 - Other LA provision', 'PR3 - Other public provision', 'PR4 - Private Provision', and 'PR5 - Voluntary/Third Sector Provision'. A red box highlights the 'PR1 - Own provision by LA' option, and an arrow points to it from the 'Allowed Children' section.

You will need to record whether the future kinship carer lives in or outside Dudley's boundary using the 'Default Placement Location' field.

You can also record the ages and genders of the children that they can care for using the fields in the 'Allowed Children' section.

Finally, you can 'Update' the record and complete the stage by clicking the 'Update Record' button.

Liquidlogic LCS Train Home Tiles Help Menu System Find Fostering Panel

Update Cancel - Update Carer Details

Update Foster Carer: Jill Harwick

Carer Details

Carer Details Person: Jill Harwick
 Address 4 Wilmot Gardens
 Dudley
 Postcode DY1 2RP
 Training Email
 Responsible Authority Current Local Authority
 Default Placement Provider PR1 - Own provision by LA
 Default Placement Location

Allowed Children

Age From
 Age To
 Gender
 Allowed Number of Children

Liquidlogic LCS Train Home Tiles Help Menu System Find Fostering Panel

Person: Jill Harwick 63 years 06-Jun-1957 (Ref: 700115)

Connected Person(s) - Approved

Reason: Reason
 Active Task: Fostering Panel (Reassign) Started: 15-Sep-2020 Due: Today
 Connected Person(s) - Approved Task Details No Other Foster Carers

Update Record Reset Cancel

Update Communication for ADM Decision on 15-Sep-2020

Important Dates following ADM Decision

ADM Decision Date 15-Sep-2020
 Date foster carer verbally informed of ADM Decision 15-Sep-2020
 Date Letter Sent 15-Sep-2020

Foster Carer Details

Date Registered 15-Sep-2020
 Local Authority Current Local Authority
 Address 4 Wilmot Gardens
 Dudley
 Postcode DY1 2RP
 Default Placement Provider PR1 - Own provision by LA
 Default Placement Provider Inside LA Boundary

Allowed Children

Age From Less than 1 years old
 Age To 18 years old
 Gender Both
 Allowed Number of Children

[Update Carer Details](#)

You're now on the next stage: Ongoing Work, which is assigned to the fostering social worker.

The ADM Decision and Connected Person(s) Approved boxes are now greyed out on the map to show it's complete.

The screenshot displays the 'Liquidlogic LCS Train' interface. At the top, the user is identified as 'Person: Jill Harwick 63 years 06-Jun-1957 (Ref: 700115)'. The main header shows 'Connected Person(s) - Ongoing Work' with an 'Active Task: Jas Havers', 'Started: 15-Sep-2020', and 'Due: unspecified'. Below this, there are tabs for 'Ongoing Work', 'Decisions', 'Task Details', and 'No Other Foster Carers'. The left sidebar contains a 'Full Map' and 'Local Map' with a flowchart of stages: Initial Viability Assessment, Information Gathering, Full Connected Person(s) Assessment, Panel Recommendation, ADM Decision, and Connected Person(s) Approved. The 'ADM Decision' stage is highlighted with a red box. The right sidebar shows 'Carer Details' for 'Jill Harwick', including status (Registered), address (4 Wilnot Gardens, Dudley, DY1 2RP), and placement details (PR1 - Own provision by LA, Inside LA Boundary). It also lists sections for 'Linked Foster Carers', 'Current Placements with this Carer and linked Carers (current Local Authority)', 'Current Short-Break Placements with this Carer and linked Carers', 'Current Other Local Authority Placements with this Carer and linked Carers', and 'Services provided by this Carer and Linked Carers'.

Key points to take away:

- The Fostering ADM completes the ADM Decision stage – they can either approve, reject, or send the case back to Panel for further discussion.
- Granting 'Approval with Conditions' means that the kinship carer is being approved for a period of time.
- Fostering Panel Admin complete the Connected Person(s) Approval stage.